



Abu Dhabi Occupational Safety and Health System Framework (ADOSH-SF)

Mechanisms

Mechanism 7.2 - OSH Senior Practitioner Category Registration Criteria

Version 4.0

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1. Introduction

- (a) This document has been developed to outline the specific registration criteria for the category of an OSH Senior Practitioner. All information relating to the process of registration and the requirements of the OSH Practitioner and Service Provider program are held within *ADOSH-SF Mechanism 7.0 - Occupational Safety and Health Practitioner and Service Provider Registration*.
- (b) An OSH Senior Practitioner is a person who is employed by a consultancy office who are delivering OSH services to Private or Govt entities working within the Emirate of Abu Dhabi or alternatively as a person who employed by a private or public sector entity and is the senior person in charge of OSH for a high-risk entity as defined by the requirements of the ADOSH-SF.

2. Registration Criteria

- (a) The applicant shall apply for registration through the Abu Dhabi Government Services Platform (TAMM).
- (b) The applicant will then be required to complete the application as directed, including the upload of any required supporting documentation.
- (c) The applicant will also be required to complete an online record of experience to support his/her application. The applicant is responsible for ensuring that the information included within the online CV is 100% accurate. This information may be used as the basis of any reviews or audits undertaken under the governance process of the Registration Program. The information will also be publicly available as part of the public search engine.
- (d) Following completion, the applicant will be redirected to the OSH Senior Practitioner Code of Conduct and Conflict of Interest Declaration to fully review and digitally sign as accepted.
- (e) The applicant will then submit the application and, if applicable, will be redirected to pay any applicable fee for the category of registration.

2.1 Registration requirements

- (a) The table below indicates the minimum requirements to apply for registration as an OSH Senior Practitioners.

#	Requirement	Supporting Documents
1	Successful completion of specific training/education within the field of Occupational Safety and Health equivalent to National Qualification Framework lv7 or BCSP-CSP, Can-CRSP, UK-CMIOSH, AU- Chartered Fellow / Fellow SIA / CPMSIA, Fellow IIRSM or international equivalent of the above;	Official certificate / membership issued by the provider (with attested equivalency certification by the relevant authority if requested)
2	Minimum of 3 years' experience delivering Occupational Safety and Health within an entity.	Completion of an online record of experience stating experience and roles undertaken and contact details for verification purposes

2.1.1 Assessment and Review

- (a) The initial application shall be reviewed as per the process within *ADOSH-SF Mechanism 7.0 - Occupational Safety and Health Practitioner and Service Provider Registration*
- (b) The initial review shall have three (3) potential outcomes:
- (i) Approved - the application meets all the minimum requirements as specified in clause 2.1.
 - (ii) Rejected - the application did not meet the minimum requirements of clause 2.1.
 - (iii) Request for further information - additional information or clarification is required to determine if the application meets the requirements of clause 2.1.
- (c) The applicant shall be informed of the outcome of the review and the next steps he/she is required to undertake.

2.2 Final Approval

- (a) The applicant will be informed of the outcome of the final assessment his/her application.
- (b) Only digital cards will be issued by ADPHC. The user will be able to view and print the card.

2.3 OSH Consultancy Office Registration

- (a) Following successful registration as an OSH Senior Practitioner, if the applicant is employed by a consultancy office, the office may wish to then register the OSH Senior Practitioner as part of their registered OSH staff requirements when applying or updating their application to become registered as an OSH Consultancy Office.
- (b) If applicable, the OSH Senior Practitioner will receive an automated email to inform them that a specific OSH Consultancy Office has registered them as a member of staff as part of their application to become registered.
- (c) The OSH Senior Practitioner shall either approve or reject the registration as directed.
- (d) OSH Senior Practitioners can only be registered with one OSH Consultancy Office at any one time and if a new employer attempts to register the OSH Senior practitioner, if agreed, they will be removed from the previous employer and their application.
- (e) It is the responsibility of the OSH Senior Practitioner to ensure that their employment details are kept fully up to date at all times during their registration with ADPHC.

3. Maintaining Registration

- (a) It is the responsibility of the individual to ensure that all information related to their registration is kept up to date. Failure to do so may result in the registration being cancelled.
- (b) The OSH Senior Practitioner must ensure that he/she abides by the Code of Conduct and Conflict of Interest requirements that were signed during the registration application.

4. Renewal of Registration

- (a) Each registered OSH Senior Practitioner shall receive an automated email one month prior to the expiry of their registration..
- (b) Applicants that do not complete the renewal application within the one month prior to expiry of registration shall be required to apply as a new registration and shall comply with the relevant registration criteria of that category applied for.
- (c) The applicant will then be required to complete the application form as directed, including the upload of any required supporting documentation and also update their online CV.

#	Requirement	Supporting Documents
1	Ongoing employment in the field of OSH	Completion of an online record of experience stating experience and roles undertaken and contact details for verification purposes.
2	Ongoing membership with BCSP-CSP, Can-CRSP, UK-CMIOSH, AU-Chartered Fellow / Fellow SIA / CPMSIA, Fellow IIRSM or international equivalent of the above;	If registration was validated using membership - ongoing membership shall be required - Upload of certification
3	No evidence of complaints or conflict of interest against the requirements of this mechanism	N/A
4	Completion of 15 hours CPD annually	Completion of an online CPD Record

4.1 Continual Professional Development

- (a) To ensure that OSH Senior Practitioners are up to date with the latest regulatory requirements and practices within the field of Occupational Safety and Health, each applicant will be required to demonstrate a minimum of 15 hours Continual Professional Development (CPD) annually.
- (b) Applicants will be required to complete an online CPD record as part of their application to renew their registration as an OSH Senior Practitioners. It shall be the responsibility of the applicant to ensure he/she has sufficient evidence for each item of CPD that is entered as part of their application. CPD records shall be subject to audits as per the requirements of *ADOSH-SF - Mechanism 7.0 - Occupational Safety and Health Practitioner and Service Provider Registration, section 7.0*.
- (c) Each Item of CPD that is entered shall include the following as part of the submission:
 - (i) Development Area: why the applicant chose to undertake CPD in this specific area.
 - (ii) Learning Outcomes: what skills the applicant wants to improve as part of the CPD.
 - (iii) Reflection: a statement to show what the applicant gained from the CPD activity.
- (d) Following completion, the applicant will be redirected to the OSH Senior Practitioners Code of Conduct and Conflict of Interest Declaration which they are required to fully review and digitally sign as accepted.

4.1.1 CPD Activities

- (a) AS CPD is a personal development, the type of activities that can be entered will differ for each applicant, however it shall be the responsibility of the applicant to demonstrate, through the online CPD record, how this activity helped develop their OSH skill sets as per clause 4.1(c).
- (b) A maximum of 2 CPD hours can be entered for each individual activity, however the CPD allocation should be relevant to the activity that is undertaken.
- (c) Activities may include but not limited to:
 - (i) attendance of professional body / association meetings.
 - (ii) attending the conventions, conferences, lectures, seminars, workshops.
 - (iii) participation in formal OSH training and short courses.
 - (iv) participation in relevant committees and working groups.
 - (v) public presentation of papers related to the field of specialization.
 - (vi) publication of articles in specialized journals and newsletters related to the field of specialization.
 - (vii) teaching of courses in the field of specialization.

- (d) All CPD activities should be in the field of occupational safety and health and routine work duties shall not accepted for CPD.

5. Document Amendment Record

<i>Version</i>	<i>Revision Date</i>	<i>Description of Amendment</i>	<i>Page/s Affected</i>
4.0	1 st April 2026	New document	N/A



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